

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
April 12, 2016
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, April 12, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

ATTENDANCE:

Attending this meeting were Supervisors Glenn Alterio, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Ed Jeffries, Public Works Director; Robert Brozovich- Parks and Recreation Director; Samuel R. Stockton-Community Development Coordinator; James Horvath - Chief of Police; and Bev Small-Recording Secretary.

EXECUTIVE SESSION:

Mr. Kiehl announced that the Board of Supervisors met in Executive Session prior to this meeting on Tuesday April 12, 2016 from 3:05 p.m. to 3:50 p.m. for discussion regarding litigation, real property and personnel matters.

VISITORS TIME:

None

STAFF REPORTS:

The Board accepted reports as submitted.

SUPERVISOR REPORTS:

Mr. Kiehl – no report; Reminder of Meeting Change to Monday, April 25, 2016 at 4:00 p.m.

Mr. Marcischak – no report

Mr. Alterio – no report

OLD BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to purchase a paver from Peter J. Caruso and Sons, Inc. of Pittsburgh, PA in the amount of \$10,000.00 as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried.
2. 2016 Road Paving Bids
 - a. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the Base Bid for the 2016 Road Paving Project, Contract No. 2-16 to Victor Paving of Monongahela, PA in the amount of \$106,537.70 as recommended by the Township Engineer in his letter dated April 11, 2016 and in accordance with the public bid opening of April 8, 2016. All Supervisors voted yes. The motion carried.

- b. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award Add Alternate A to Victor Paving of Monongahela, PA in the amount of \$33,333.80 for the Community Center Parking Lot Extension as recommended by the Township Engineer in his letter dated April 11, 2016 and in accordance with the public bid opening of April 8, 2016. All Supervisors voted yes. The motion carried.
- c. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award Add Alternate B to Victor Paving of Monongahela, PA in the amount of \$45,485.00 for the Community Center Parking Lot Extension as recommended by the Township Engineer in his letter dated April 11, 2016 and in accordance with the public bid opening of April 8, 2016. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the bid for the McConnell's Mill Slide Repair Project to Strnisha Excavation, Inc. of Canonsburg, PA in the amount of \$45,997.50 as recommended by the Project Engineer in his letter dated April 12, 2016 and in accordance with the public bid opening of April 11, 2016. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to repeal and replace Chapter 239 of the Chartiers Township Code of Ordinances, Peddling and Soliciting, and adopt Ordinance 357 accordingly as recommended by the Township Manager and Community Development Coordinator. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to amend Article 1, Chapter 260 of the Chartiers Township Code of Ordinances, Notice of Tenancy, requiring landlords to provide Chartiers Township with notice of changes in tenancy of all rental units in the Township and adopt Ordinance 358 accordingly as recommended by the Township Manager and Community Development Coordinator. All Supervisors voted yes. The motion carried.
6. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the sale of the 1988 Chevy C60, as is, to 422 Sales of Slippery Rock, PA in the amount of \$3,800.00 in accordance with the bid received April 6, 2016. All Supervisors voted yes. The motion carried.
7. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Chartiers Township Credit Card Policy as recommended by the Township Manager and to adopt Resolution R-5-2016 accordingly. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to appoint Jodi L. Noble as the Chartiers Township voting delegate to the 2016 PSATS Conference, replacing A. William Kiehl. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to appoint the Township Treasurer as the Chief Administrative Officer of the Chartiers Township Non-Uniformed Pension Plans and the Chartiers Township Service Employees Pension Plan in accordance with Act 205 of 1984 and to adopt Resolution R-6-2016 accordingly. All Supervisors voted yes. The motion carried.

3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to appoint the Township Manager as the Chief Administrative Officer of the Chartiers Township Uniformed Pension Plan and the Chartiers Township Police Pension Plan in accordance with Act 205 of 1984 and to adopt Resolution R-7-2016 accordingly. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to support Senate Bill 535 and House Bill 71 enabling all municipal police to use the same timing equipment as the Pennsylvania State Police and to adopt Resolution R-8-2016 accordingly as recommended by the Township manager and Chief of Police. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #30950-30999: \$126,175.32; Light/Fire Hydrant Fund: Checks #1546,1547: \$5,542.99; Act 13 Impact Fee Fund: Checks #1099, 1100: \$13,700.00; Sewer Fund: Checks #1939- 1943: \$3,510.47; Midland Sewer Fund: Check #1056: \$ 278.00; Capital Reserve Fund: Checks #1093 - 1101: \$46,566.58; Local Services Tax Fund: Checks #1104, 1105: \$2,273.80; RTE.18 SLE FUND: Check # 1222: \$230.00; CTCC Operating Fund: Checks #1237-1248: \$4,014.81; Total All Funds: \$202,291.97). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. Quarterly Financial Statement – Mrs. Noble summarized revenues and expenditures for the first quarter per her written report to the Board.
2. McClane Farms Road Sewer Project – Mr. Slagle reported that the aerial photos are submitted, data surveys are underway and the aerial and public road points surveying will be completed within sixty (60) days. Target date for permit applications is July of 2016.
3. Route 18 Canton Township Meeting – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to retain Wright Tax Accounting Services to conduct the audit for the Route 18 Sewage account for an amount not to exceed \$525.00, cost to be shared proportionately by percentage from the fund. All supervisors voted yes. The motion carried.
4. South Strabane Sewer Agreement –Mr. Liekar received information from Tom Murphy and is awaiting information toward finalizing an agreement with South Strabane.
5. Salt Storage Facility – Mrs. Noble will contact state contract holder, Swede Construction Inc. to seek a reduced quote on adjusted dimensions for the 50' x 80' salt storage building.
6. Allison Parkette Trail & Ballfield Development – The Township Manager and Board members will walk the areas to investigate to make recommendations.
7. Parks, Recreation and Open Space Plan Finalization – The Library Board wishes to meet with the Township regarding any grading improvements and utilization of the Pine Lawn property.

8. Parks and Recreation Board Vacancies/Size – No additional applications have been submitted to date.
9. SBA Tower Conditional Use Hearing – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to set the SBA Tower conditional use hearing for the regular meeting on May 10, 2016 at 4:00 p.m. All supervisors voted yes. The motion carried.
10. Municipal Building Renovation – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the Municipal Building public area carpet project to Rhoades Carpet of Washington, PA in the amount of \$12,390.00. All supervisors voted yes. The motion carried.
11. PennVest Loan Status: Midland – Mrs. Noble and Mr. Slagle will meet to proceed with the next step to secure the draw down from PennVest.
12. CHFA Banner Request – No response has been received to date.
13. Community Center Parking Lot Expansion – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the Community Center Parking Lot Project to Strnisha Excavation, Inc. of Canonsburg, PA for excavation and drainage in an amount not to exceed \$10,700.00. All supervisors voted yes. The motion carried.
14. Community Center Repairs – Mrs. Noble is seeking three (3) quotes for inside repairs. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township Manager to send notice to MRC stating that they must complete the work at the Community Center no later than May 15, 2016 or we will cancel the contract. All supervisors voted yes. The motion carried.
15. Community Center Rate Structure / Non-Profit Use – Mrs. Noble submitted for Board comment, a proposed policy for specified non-profit agency use of the Community Center.
16. ZHB Letter of Support – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to enter in the minutes the letter dated April 4, 2016 from the Board of Supervisors to the Chartiers Township Zoning Board in support of the Pittsburgh Martial Arts application. All supervisors voted yes. The motion carried.
17. PSATS Resolutions – Mrs. Noble asked the Board to provide her any direction on the PSATS Resolutions to be considered at the convention so that she can cast the Township's vote in accordance with Board's direction. .
18. 314 North Main Street Sewage Complaint – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to have Solicitor Liekar send a certified letter to the owners of the property at 314 North Main Street, Houston, PA that they must connect by May 15, 2016 to the sewer line or the Township will take further action to construct and make the connection. All supervisors voted yes. The motion carried.

19. PennDOT Bridge Inspection – PennDOT requires all bridges over twenty (20) feet to be inspected. Chartiers has one on Allison Hollow Road. This will be on the agenda for the April 25, 2016 meeting.
20. Keep America Beautiful Clean Up Day – Local Keep America Beautiful representative, Lori Popeck contacted the Township regarding plans to select a date and organize clean up along Allison Hollow Road.
21. Tree Removal – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award Newman's Landscaping and Tree Removal of Washington, PA the contract to remove three (3) large willow trees and one (1) large walnut tree from the Community Center grounds at a cost not to exceed \$2,400.00. All supervisors voted yes. The motion carried.

PUBLIC COMMENTS – none

ADJOURNMENT:

The meeting adjourned at 5:00 p.m.

John M. Marcischak
Secretary

Bev Small, Recording Secretary